



## REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

12/11/18	Interviewer: SGS	RFA #18 – 84
<b>Name of Person(s) Requesting Assistance:</b> [REDACTED]		
<b>Contact Numbers (telephone, e-mail, etc.):</b>		
<b>Status of Person(s) Interviewed (title, position, student status, etc.):</b>		
<b>Requested Assistance Pertaining To (name, position, policy, project, etc.):</b>		

To the best of your knowledge, please fill out the following:

Interviewee Status:    Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☐  
 Concern Regarding:    Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☐

**Category:** *(Please check at least one)*

- |  |  |   |                                     |  |
|--|--|---|-------------------------------------|--|
| <input type="checkbox"/> Age                           | <input type="checkbox"/> Color             | <input type="checkbox"/> Creed              | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status      |
| <input type="checkbox"/> Marital Status                | <input type="checkbox"/> National Origin   | <input type="checkbox"/> Race               | <input type="checkbox"/> Religion   | <input type="checkbox"/> Retaliation         |
| <input type="checkbox"/> Sex/Gender                    | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression |  |   |                                     |  |

Time Line		
Date	Item	Comments
12/11/18	SGS meeting with [REDACTED]	<p>The [REDACTED] from [REDACTED] called to have us go up to the room because the mom of one of the students.</p> <p>She wanted me to look at the lock which was not locking and they were having a problem with the UR problem and they weren't listening to her that the lock was broken.</p> <p>I went to the room and the mood in the room was the mom and two boys. They told me the night before and the story was a little fuzzy... they came home and there was a lady on the ground nature:</p> <p>I said, off handedly, "You guys must be the luckiest guys in the world."</p> <p>Then they told me the police were called, the ambulance was called and I realized this was serious.</p> <p>I saw the lock was broken and I was able to roll the handle and roll it and walk right in so [REDACTED]. I worked with [REDACTED] and Lea Aune.</p>

		I now realize that what I said was insensitive and hadn't realized the full context of what had happened. [REDACTED] expressed his regret and said he would be more sensitive next time and wait for the whole story.